

STUDENTS GRIEVANCE REDRESSAL MECHANISM

The SRM University Delhi-NCR, Sonapat has an effective multi-tier Grievance Redressal Mechanism for students with defined objectives, consisting of several forums and committees, which focuses on careful and sensitive handling of student grievances. The following committees/cells/units are duly constituted for resolution of various types of grievances:

A. Academic and Curricular Issues

- a) Matters pertaining to Admissions: **Admission Grievance Committee**
- b) Matters pertaining to Teaching-Learning and Internal Assessment: **Teacher-In-Charges of respective Departments / Head of respective Departments**
- c) Matters pertaining to Examination: **Examination Grievance Committee**

B. Non-Academic Issues

- a) Matters pertaining to general discipline: **University Disciplinary Committee**
- b) Matters pertaining to discrimination: **Anti-Discrimination Committee**
- c) Matters pertaining to infrastructure: **Director Administration**
- d) Matters pertaining to sexual harassment: **Internal Complaints Committee**
- e) Matters pertaining to ragging: **Anti-Ragging Committee**

C. Hostel Issues

- a) Matters pertaining to Boys Hostel: **Discipline Committee for Hostel (Boys Hostel)**
- b) Matters pertaining to Girls Hostel: **Discipline Committee for Hostel (Girls Hostel)**

D. General Grievances

For any other grievances not categorized above: **Students Grievance Redressal Committee**

Students may register their grievances through the following channels

Offline

1. The aggrieved student(s) may directly approach the Convener of appropriate committee with a written application or through email.
2. In case of ragging related grievances, the aggrieved student (s) may directly inform any of the members of the Anti-Ragging Committee of SRM University Delhi-NCR, Sonapat on mobile or with written application/through email. The details



of the Anti-Ragging Committee and Anti Ragging Cell are published on the website.

3. Grievances, on plain paper, may be posted in complaint boxes fixed around the campus at the following places:
 - a) Outside Administrative Office
 - b) Outside Library Block
4. For matters of teaching-learning and internal assessment, students are advised to first express their grievance to the concerned faculty members. On non-resolution of grievance, the student may approach the Head of respective Department with a written application or through email.
5. Aggrieved student (s) may also submit their grievance in writing or through email to the Head of the concerned department/Dean of the faculty.

Online

The student may register their grievance through the Student portal or email.

Online Grievances in UGC and AICTE Portal

Students can also submit their grievances in the UGC and AICTE Grievance portal at the following links:-

- UGC Grievance Portal Link: <https://ugc.ac.in/grievance>
- AICTE Grievance Portal Link: <https://centralgrievances.aicte-india.org>

Students Grievance Redressal Matrix at SRM University Delhi-NCR, Sonapat

Nature of Grievance	Category of Grievance	Whom to contact	Contact Details
Academic	Admissions	Director Admission	doa@srmuniversity.ac.in
	Teaching-Learning and Internal Assessment	Teacher-In-Charges of respective Departments/ Head of respective Departments	
	Examination	Examination Grievance Committee	Through Student portal examcellsrmh@srmuniversity.ac.in
Non-Academic	General discipline in the University	Convenor University Disciplinary Committee	goswamipuneet@srmuniversity.ac.in
	Discrimination on the basis of Caste, Creed, Ethnicity, Disability, Gender, Language,	Anti-Discrimination Committee	sanziou.boro@srmuniversity.ac.in



	Region and Religion		
	Infrastructure	Director Administration	director.admin@srmuniversity.ac.in
	Ragging	Convenor Anti-Ragging Committee	Pawan.k@srmuniversity.ac.in
	Sexual Harassment	Convenor Internal Complaints Committee	neelu.c@srmuniversity.ac.in
Hostel	Residential	Wardens of respective hostels	For Boys Hostel: upendrasingh@srmuniversity.ac.in , warden@srmuniversity.ac.in For Girls Hostel: sanskritisingh@srmuniversity.ac.in
General	For grievances in any other matter other than the above	Nodal Officer Student Grievance Redressal Committee	skmalik@srmuniversity.ac.in

The appellate authority for all matters of student grievance at the University level is the Vice-Chancellor SRM University Delhi-NCR, Sonapat.



STUDENT GRIEVANCE REDRESSAL COMPLAINT FORM

* Denotes Required Field

Student Name*

Registration No.*

Father's Name*

Department &

Programme*

Contact no.*

Email Id*

Address*

Complain Details*

Signature



Date:

REGISTRAR
SRM University, Delhi-NCR Sonapat,
Plot no. 39, R.G.E.C., P.S. Rai,
Sonapat (HR.)- 131029

Flowchart to Resolve Student Complaints and Grievances

This flowchart has been designed to demonstrate the process of resolving complaints & grievances of students

Step 1: Informal and Direct

Complaints can often be sorted out quickly if you raise them directly with the staff member concerned with the respective department. It's best to do this as soon as possible. If you don't feel comfortable speaking directly, you can bring your batch mate/friend with you, speak to another member of respective department or raise your concern by email.

Did this resolve your complaint?

YES
Complaint resolved.

NO

Step 2: Put it in writing

Put the complaint in writing to the head of following department:

- A. Academic & Curricular issues
- B. Non- Academic Issues
- C. Hostel Issues
- D. General Grievances

Did this resolve your complaint?

YES
Complaint resolved.

NO

Step 3: Formal Grievance

Submit a formal grievance using the prescribed form either online or offline in prescribed format

Student will receive an email within 48 hours in case of online complain and within 24 hrs. in case of offline complain working days from the respective department.

Investigation

The outcome of the investigation might be to:

You might be asked for more information, or to attend a meeting.

Respective department will investigate the matter and conduct a meeting of concern members.

Dismiss the grievance. If this happens, you will be notified in writing.

Propose a solution to resolve the grievance. You must accept or decline the solution..

Did you accept the proposed solution?

YES
Grievance Resolved.

NO

Step 4: Review by Appellate Authority

If you do not accept the proposed resolution, or want to appeal the decision to dismiss your grievance, you can approach the University Appellate Authority (Vice Chancellor Office) for further investigation

University Appellate Authority conduct an independent enquiry and constitute a committee of senior teachers

University will provide you decision and a proposed solution.

You might be asked for more information, or to attend a meeting.

Did you accept the proposed solution?

YES
Grievance Resolved.

NO

Step 5: Review by UGC / AICTE

You can seek an independent review of your grievance with the higher education. UGC: https://grievance.ugc.ac.in/login_home.aspx
AICTE: <https://www.aicte-india.org/bureaus/grievance-redressal>



प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

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E-mail : secy.ugc@nic.in

F.No. 14-4/2012(CPP-II)

7th December, 2018

PUBLIC NOTICE

ON

UGC (GRIEVANCE REDRESSAL) REGULATIONS, 2018

UGC had notified UGC (Grievance Redressal) Regulations, 2012 in official Gazette of India on **23rd March, 2013**. These regulations were aimed at addressing and effectively resolving grievances of students related to Higher Educational Institutions.

The UGC had received a number of responses on these regulations and hence constituted an Expert Committee to revisit UGC (Grievance Redressal) Regulations, 2012. The draft University Grants Commission (Grievance Redressal of Students) Regulations, 2018 prepared by the Committee is attached herewith for observations and suggestions of stakeholders. The feedback and comments on the above draft may be sent to UGC via email grmhei.2018@gmail.com on or before **31st December, 2018**.

(Prof. Rajnish Jain)

qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;

(d) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.

(e) "declared admission policy" means such policy for admission to a course or program of study as may be offered by the institution and published in the prospectus referred to in sub-regulation (1) of regulation 3;

(f) "grievances" include the following complaints of the aggrieved students, namely:

- i. making admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the admission process adopted by the institution;
- iii. refusing admission in accordance with the declared admission policy of the institution;
- iv. non publication of prospectus, (either hard copy / online) as specified in these regulations;
- v. publishing any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a students for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified in the declared admission policy to be charged by such institution;

(n) "Ombudsperson" means the Ombudsperson appointed under these regulations;

(o) "University" means a university established or incorporated by or under a Central Act or a State Act and includes an institution deemed to be university declared as such under Section 3 of the Act.

3. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS AND PRICING:

i. Every higher educational institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:

(a) the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;

(b) the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;

(c) the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;

(d) the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;

publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

4. GRIEVANCE REDRESSAL COMMITTEES (GRC):

A. Department Grievance Redressal Committee (DGRC)

- (i) In case of universities, all complaints relating to a department shall first be addressed to Department Grievance Redressal Committee (DGRC) to be constituted at the level of departments/school/center whose composition shall be as follows:
 - a) Head of the Department / School / Center – Chairperson
 - b) a Professor from outside the department / school / center to be nominated by the Head of HEI – Member
 - c) A faculty member well-versed with grievance redressal mechanism to be nominated by the Head of the Department – Member.
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The DGRC shall follow the principles of natural justice while deciding the grievances of the students.
- (v) The DGRC shall make efforts to resolve the grievance within the stipulated period and shall submit its report to the Head of the Institution within a period of 15 days from the date of receipt of complaint to the DGRC.
- (vi) The DGRC shall provide a copy of the report to the aggrieved person(s).

B. Institutional Grievance Redressal Committee (IGRC)

- (i) In case of colleges, all complaints shall first be addressed to College Grievance Redressal Committee (CGRC) whose composition shall be as follows:
 - a) Principal of the college -Chairperson
 - b) Two senior faculty members nominated by the principal of the College.
- (ii) The tenure of the members shall be two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The CGRC shall follow the principles of natural justice while considering the grievances of the students.
- (v) The CGRC shall send the report and recommendations to the Vice-Chancellor of the affiliating university within a period of 15 days of receiving the complaint.

D. University Grievance Redressal Committee (UGRC)

- (i) In case of grievances not resolved by CGRC, it shall be referred to University Grievance Redressal Committee (UGRC) for which the Vice-chancellor of the affiliating university shall constitute a University Grievance Redressal Committee (UGRC) consisting of five members for a individual colleges or a group of colleges keeping in view the location of the college(s). The UGRC shall be constituted by the Vice-chancellor of the affiliating university consisting of :
 - a) A senior Professor of the university – Chairperson
 - b) Dean, Student Welfare or its equivalent - Member
 - c) Three Principals drawn from the affiliating colleges, on rotation basis to be nominated by the Vice-Chancellor – Members
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.

(a) Nominee of the Governor of the State or his nominee - Chairperson

(b) Vice-Chancellor of a University of State to be nominated by the State Government – Member

(c) Vice-Chancellor of the concerned State University – Member

(d) Registrar of the concerned State University – Secretary (non-voting)

(vi) The Ombudsperson in a Central University and institution deemed to be university shall be appointed by the Executive Council of the Central University or the equivalent statutory body of the Deemed to be University, as the case may be, on part - time basis from a panel of three member recommended by the search committee consisting of the following members, namely:-

(a) Nominee of University Grants Commission – Chairperson

(b) One Vice Chancellor from Central University to be nominated by UGC (for Central Universities) – Member

OR

One Vice Chancellor from institution deemed to be university to be nominated by the UGC (for Deemed to be Universities) - Member

(c) The Vice Chancellor of the university – Member

(d) The Registrar of the university – Secretary (Non-Voting)

(vii) The Ombudsperson shall be a part time officer appointed for a period of three years from the date he/she assumes the office and may be reappointed for another one term in the same university.

(viii) The Ombudsperson shall be paid the sitting fee per day as per the norms of the university for hearing the cases, in addition to the reimbursement of the conveyance.

- (iv) An aggrieved person may appear either in person or be represented by such person as may be authorized to present his/her case.
- (v) The Grievances not resolved at the appropriate Grievance Redressal Committee(s) shall be referred to the Ombudsperson.
- (vi) The institution shall co-operate with the Ombudsperson or the Grievance Redressal Committee(s), as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsperson to the Vice Chancellor.
- (vii) On the conclusion of proceedings, the Ombudsperson shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue, after giving due hearing to both the parties.
- (viii) Every order under the signature of the Ombudsperson shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (ix) The institution shall comply with the recommendations of the Ombudsperson. Any recommendations of the Ombudsperson not complied with by the institution shall be reported by the Ombudsperson to the Commission.
- (x) In case of any false or frivolous complaint, the Ombudsperson may recommend appropriate action against the complainant.

8. INFORMATION REGARDING OMBUDSPERSON GRIEVANCE REDRESSAL COMMITTEE:

The institution shall provide detailed information regarding provisions of Grievance Redressal Committee(s) and Ombudsperson on their website and in their prospectus prominently.

9. CONSEQUENCES OF NON-COMPLIANCE:

The Commission shall in respect of any institution which willfully contravenes these regulations or repeatedly fails to comply with the recommendation of the Ombudsperson or the Grievance Redressal

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on **Monday, August 22, 2022 at 4:00 PM**

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of May2022 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	10.08.2022
Number of Students reported Re-totaling	0

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.


Action to be Taken: No Action Required.


Dy. CoE


Evaluation Coordinator


Exam Superintendent


Exam Coordinator


Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on **Tuesday, August 9, 2022 at 4:00 PM**

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of May2022 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	30.07.2022
Number of Students reported Re-totaling	0

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).


Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


 Dy.CoE


 Evaluation Coordinator


 Exam Superintendent


 Exam Coordinator


 Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on **Friday, August 5, 2022** at 4:00 PM

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of **May2022** semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	26.07.2022
Number of Students reported Re-totaling	13

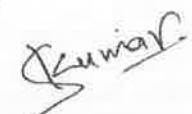
At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

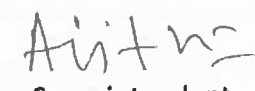
Discussion /Recommendations

Their Answer sheets were reviewed with the help of evaluation coordinators by the committee members. Committee also called few evaluators for clarification. Committee inform the exam coordinator that there is no change for re-totaling. This decision should be informed to the concerned students through e-mail by the examination coordinator.

Action to be Taken: Same to be informed to students.


Dy.CoE


Evaluation Coordinator


Exam Superintendent


Exam Coordinator



Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on Thursday, August 4, 2022 at 10:00 AM

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of May2022 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	25.07.2022
Number of students reported Re-totaling	7

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

Their Answer sheets were reviewed with the help of evaluation coordinators by the committee members. Committee also called few evaluators for clarification. Committee inform the exam coordinator that there is no change for re-totaling cases. This decision should be informed to the concerned students through e-mail by the examination coordinator.

Action to be Taken: Same to be informed to students.


 Dy. CoE


 Exam Superintendent


 Evaluation Coordinator


 Exam Coordinator



Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on **Thursday, July 28, 2022 at 4:00 PM**

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of **May2022** semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	18.07.2022
Number of Students reported Re-totaling	0


At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

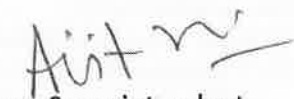
Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.


Action to be Taken: No Action Required.


 Dy. CoE


 Evaluation Coordinator


 Exam Superintendent


 Exam Coordinator


 Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on Monday, July 25, 2022 at 4:00 PM

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of May2022 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	15.07.2022
Number of Students reported Re-totaling	0


At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

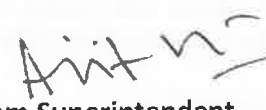
Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.


Action to be Taken: No Action Required.


Dy.CoE


Evaluation Coordinator


Exam Superintendent


Exam Coordinator


Controller of Examinations



SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on Monday, July 25, 2022 at 10:00 AM

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of May2022 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	13.07.2022
Number of Students reported Re-totaling	0

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.

Dy.CoE

Evaluation Coordinator

Exam Superintendent

Exam Coordinator

Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on **Monday, July 18, 2022 at 10:00 AM**

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of May2022 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	08.07.2022
Number of Students reported Re-totaling	0

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

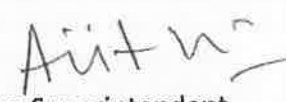
Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


 Dy. CoE


 Evaluation Coordinator


 Exam Superintendent


 Exam Coordinator


 Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- May 2022

A meeting was held on **Tuesday, July 12, 2022** at **10:00 AM**

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of **May2022** semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	02.07.2022
Number of Students reported Re-totaling	0

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

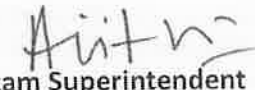
Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


Dy. CoE


Evaluation Coordinator


Exam Superintendent


Exam Coordinator


Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- **MAY** 22

A meeting was held on May 16, 2022 at 10:00 AM

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of **MAY** 22 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	05.05.2022
Number of Students reported Re-totaling	0

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

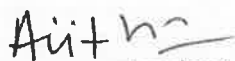
Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.


Action to be Taken: No Action Required.


Dy.CoE


Evaluation Coordinator


Exam Superintendent


Exam Coordinator


Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- Dec21/Jan22

A meeting was held on March 31, 2022 at 10:00 AM

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of Dec21/Jan22 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	24.03.2022
Number of Students reported Re-totaling	0

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.


Action to be Taken: No Action Required.


Dy. CoE


Exam Superintendent


Evaluation Coordinator


Exam Coordinator


Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- Dec21/Jan22

A meeting was held on March 31, 2022 at 10:00 AM

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of Dec21/Jan22 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator

Date of Result Declaration	16.03.2022
Number of students reported Re-totaling	3

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

Their Answer sheets were reviewed with the help of evaluation coordinators by the committee members. Committee also called few evaluators for clarification. Committee inform the exam coordinator that there is no change for re-totaling cases. This decision should be informed to the concerned students through e-mail by the examination coordinator.


Action to be Taken: Same to be informed to students.


Dy. CoE


Exam Superintendent


Evaluation Coordinator


Exam Coordinator


Controller of Examinations

23/26

2021-22

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
Term- Dec21/Jan22

A meeting was held on **February 24, 2022** at **10:00 AM**

Venue: - Exam Department

Agenda Points: - To investigate and review on the cases received from the students for re-totaling of Dec21/Jan22 semester.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE	Dr. Ajit Kumar- Exam Supt
Mr. N. Ganesh kumar- Exam Coordinator	Mr. Satendra Kumar- Evaluation Coordinator


Date of Result Declaration	17.02.2022
Number of Students reported Re-totaling	0


At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


Dy. CoE


Exam Superintendent


Evaluation Coordinator


Exam Coordinator


Controller of Examinations



OFFICE OF THE CONVENER DISCIPLINARY COMMITTEE

Ref. No. SRMUH/UDC/2022/01

Date: 15-03-2022

Subject: - **Suspension.**

The following students were found indulge in an act of indiscipline on the University main gate on 14-03-2022 (Monday).

Sr. No.	Name	Registration No.	Branch
1	Sidhartha Dahiya	31021210011	BBA-Business Analytics 1 st Year
2	Kunal Antil	31021210022	BBA-Business Analytics 1 st Year
3	Anubhav Tomar	306121210015	BBA

Keeping in view the severity of the incident the above mentioned students are hereby placed under suspension with immediate effect till further order.

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Copy to:-

1. Office of Vice Chancellor for information
2. Office of Registrar for information
3. Office of Dean Academics for information
4. Director (Administration & Admission)
5. Associate Dean (Faculty of Management, Finance and Commerce)
6. Controller of Examinations
7. Administrative Officer
8. HOD, FMS
9. Students File
10. Parents of the student's.
11. Notice Board
12. Assistant Director, Sports
13. Dy. Director, Training and Placement
14. Security officer

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OFFICE OF THE CONVENER DISCIPLINARY COMMITTEE

Ref. No. SRMUH/UDC/2022/02

Date: 01-04-2022

Subject: - **Revocation of order of Suspension.**

An order placing under suspension of below mentioned students was deemed to have been made on 15.03.2022.

Sr. No.	Name	Registration No.	Branch
1	Sidhartha Dahiya	31021210011	BBA-Business Analytics 1 st Year
2	Kunal Antil	31021210022	BBA-Business Analytics 1 st Year
3	Anubhav Tomar	306121210015	BBA

Now therefore, keeping in view the apology tendered by the students and assurance of good conduct in future by the parents/guardians; the undersigned hereby revokes the said order of suspension, with effect from 30.03.2022

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Copy to:-

1. Office of Vice Chancellor for information
2. Office of Registrar for information
3. Office of Dean Academics for information
4. Director (Administration & Admission)
5. Associate Dean (Faculty of Management, Finance and Commerce)
6. Controller of Examinations
7. Administrative Officer
8. HOD, FMS
9. Students File
10. Parents of the student's.
11. Notice Board
12. Assistant Director, Sports
13. Dy. Director, Training and Placement
14. Security officer

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DELHI-NCR, SONEPAT

Ref No: SRMUH/RO/IMO/964

Date: - Friday, May 15, 2020

From: Registrar	To: All Concerned Members
--------------------	------------------------------

Subject:- Academic and Examination Grievance Redressal Cell related to COVID-19 Pandemic-Regd.

As per the notification of University Grants Commission vide order No.F.1-1/2020 (Secy) dated 10th May, 2020 regarding the establish a Cell for handling grievances of the students related to examinations and other academic activities arising due to this pandemic and notify the same to the students.

In confirm to the notification the following are being assigned to be the member of the Cell:-

Sr. No	Name	Designation
1	Prof. (Dr.) V. Samuel Raj	Dean (Academic Affairs) – Chairman
2	Prof. (Dr.) Ashok K. Kantroo	Dean (Law) – Member
3	Mr. Vikram Barara	Controller of Examinations – Member
4	Mr. Manoj Madhavan Kutty	Director (IR and Administration) – Member
5	Dr. Vineet Bajaj	Professor (Department of Civil Engg.) – Member
6	Dr. Arpana Vibhuti	Assoc. Prof. (Department of Biotechnology) – Member
7	Dr. Pawan Kumar Singh	Assoc. Prof. (Department of ECE) – Convener covid19helpdesk@srmuniversity.ac.in

The term of reference of the Cell: to monitor the queries, grievances, and other academic matters of students, teachers, and institutions, arising due to COVID-19 pandemic.

Manish Bhalla

Prof. Manish Bhalla
Registrar

Copy for information:-

- Office of the Vice-Chancellor.
- All Dean's (Academic affairs /Law).
- Controller of Examinations.
- Director's (Admission/ IR and Administration).
- All Concerned Members.



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DELHI-NCR, SONEPAT

OFFICE OF THE CONVENER DISCIPLINARY COMMITTEE

Ref. No. SRMUH/UDC/2020/03

Date: 18-09-2020

OFFICE ORDER

Subject: - Suspension of Kunal (Reg. No. 46119210006) a student of B.B.A., LLB (Hon.) 2nd Year.

Kunal (Reg. No. 46119210006) a student of B.B.A., LLB (Hon.) 2nd Year was found indulge in an act of indiscipline on 14-09-2020. Keeping in view above; he is hereby placed under suspension with immediate effect till further order.

This letter is issued with the approval of competent authority.


**Convener
Disciplinary Committee**

**Kunal
(Reg. No. 46119210006)**

Copy to:-

1. Office of Vice Chancellor for information
2. Office of Registrar for information
3. Office of Dean Academics for information
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Administration)
7. Director (Admission)
8. AR (Finance)
9. HOD, Law
10. Dy. Director, Training and Placement
11. Students File
12. Parents of the student's.
13. Notice Board
14. Assistant Director, Sports
15. Security officer

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SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) –May 2020

A meeting was held on **20 July, 2020** at **10.30 AM**

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	10.07.2020
Number of Students reported Re-totaling	03
Change in Grades	01

At the onset, Dy. CoE had informed the committee about the students/ Case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE 03 students reported for Retotaling on the ERP. Answer sheet of the student was reviewed with the help of Exam Superintendent and Respective Faculty member. The changes in Grades were reported to CoE.

Action to be taken: Change/ No Change in Grades to be informed to students


Dy. CoE


Exam Superintendent



Controller of Examinations


Exam Coordinator



SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) - Nov-2020

A meeting was held on Feb.17, 2020 at 10.00 AM

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	03.02.2021
Number of Students reported Re-totaling	01

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there is 01 case reported for Retotaling on the ERP. Answer sheet of the student was reviewed with the help of Exam Superintendent and Respective Faculty member. Committee informed the CoE that there is no change in marks/grades for re-totaling case.

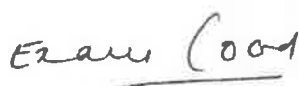
This decision should be informed to the concerned student through e-mail by the examination coordinator.

Action to be taken: Same to be informed to student.


Dy.CoE


Exam Superintendent


Controller of Examinations


Exam Coord



SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) - Jan-2021
LLM-Trimester-I

A meeting was held on **Feb.23, 2021** at **10.30 AM**

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sachin Malik

Date of Result Declaration	12.02.2021
Number of Students reported Re-totaling	00

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


Dy.CoE


Exam Superintendent



Controller of Examinations



SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) - Feb-2021

A meeting was held on March 15, 2021 at 10.30 AM

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	05.03.2021
Number of Students reported Re-totaling	00

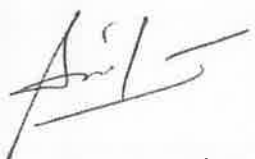
At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).


Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


Dy.CoE


Exam Superintendent


Controller of Examinations

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) - Mar-2021

A meeting was held on **April 27, 2021** at **10.30 AM**

Mode- Online-Whats App Con. Call

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	17.04.2021
Number of Students reported Re-totaling	00

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

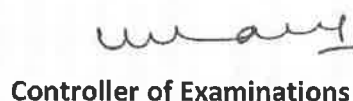
Action to be Taken: No Action Required.



Dy. CoE



Exam Superintendent



Controller of Examinations

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Ref No: SRMUH/RO/IMO/1055

Date: - Wednesday, March 3, 2021

Office order

From: Registrar	To: All Concerns Members
--------------------	-----------------------------

Subject: Reconstitution of Grievance Redressal Committee-Regd.

Refer to the subject, Hon'ble Vice-Chancellor has reconstituted of Grievance Redressal Committee for the Academic year 2021-22 as per the norms of the University Grants Commission (UGC), consisting of following members:-

Sr. No	Name	Designation
1	Prof. Komal Audichya	Professor (Law) - Chairman
2	Prof. V. Samuel Raj	Dean (Academic Affairs) - Member
3	Prof. Rakesh Dube	Dean (Dean, Basic Science, Humanities and Social Sciences) - Member
4	Prof. Arun Sachar	Associate Dean (Faculty of Management Studies and Department of Finance & Commerce) - Member
5	Mr. Manoj Madhavan Kutty	Director (IR and Administration) - Member
6	Dr. Neeraj Chandra	Medical Superintendent -PRMSR- Member
7	Ms. Deepshikha	Assistant Professor (Law) - Member
8	Prof. Sanjay Kumar	Professor (CSE) - Nodal Officer

The term of reference for the Grievance Redressal Committee:-

1. The Grievance Redressal Committee shall consider all grievances submitted in writing by an individual employee regarding employment, working conditions and any other alleged injustice done to an employee while discharging his duties at the Institute.
2. The Grievance Redressal Committee shall have access to all files confidential or otherwise relevant to the individual's grievance.
3. Two third members of the Grievance Redressal Committee including the Chairperson, shall form the quorum. In the absence of the chairperson, the senior most member of the Grievance Redressal Committee shall act as the Chairperson.

Manish Bhalla
3/3/2021
Prof. Manish Bhalla
Registrar

Copy for information:-

1. Office of the Hon'ble Vice-Chancellor.
2. All Concerned Members

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Ref No: SRMUH/RO/IMO/1094

Date: - Thursday, April 8, 2021

Office order

From: Registrar	To: All Concerned Members
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Subject:- Constitution of Grievance Redressal Committee (Academics)-Regd.

Refer to the subject, Hon'ble Vice-Chancellor, has constituted the Grievance Redressal Committee for Academics consisting of following members keeping in view of issues pertaining to academic which are coming from time to time.

- Dean (Academic Affairs) - Chairman.
- Dean (Engineering & Technology) - Member.
- Dean (Basic Science, Humanities and Social Sciences) - Member.
- Dean (Law) - Member.
- Associate Dean (Management Studies and Finance & Commerce) - Member.
- One student from the current batch - Member.
- Controller of Examinations (CoE) - Convenor.

M/air Bhalla
- 8/4/2021
Prof. Manish Bhalla
Registrar

Copy for information:-

- Office of the Hon'ble Vice-Chancellor.
- All Concerned Members

26-07-2022	Student	Faculty of Engineering and Technology	Hostel	I have by mistakenly done the hostel Registration	Sir/Mam, I am Tuhin Akhtar Akash of BTech BME and my enrollment no. is 10919210017. I have by mistakenly done the registration for hostel. I will not take hostel. Kindly, please remove the hostel fees from my portal. Thank You, Tuhin Akhtar Akash10919210017BTech (BME)3rd-Year(6th - Sem)	TUHIN AKHTAR AKASH-10919210017	removed	01-08-2022 On Samasthana Prabhu Manager
02-08-2022	Student	Faculty of Engineering and Technology	Hostel	Paid Hostel Fees Including Mess Fees Rs.2,00,000.00	Dear Mam/Sir, I have paid my hostel and mess fees that is Rs. 2,00,000.00 with Bank NEFT account no. 10654932752 with UTR SBIN522213555057. Kindly clear my hostel due fees. Thank You.	AMAN SINGH-10419210006	contact accounts department with the transaction details and get it updated in your portal	02-08-2022 On Samasthana Prabhu Manager

REGISTRAR
SRM University, Delhi-NCR Sonapat,
Plot no. 39, R.G.E.C., P.S. Rai,
Sonapat (HR.)- 131029



SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) – May 2021

A meeting was held on July 06, 2021 at 10.30 AM

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	26.06.2021
Number of Students reported Re-totaling	03

At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there are 03 cases reported for Retotaling on the ERP. Answer sheet of the students was reviewed with the help of exam Superintendent and Respective teacher. Committee informed the CoE that there is no change for re-totaling cases. This decision should be informed to the concerned students through e-mail by the examination coordinator.

Action to be Taken: Same to be informed to students.


Dy. CoE


Exam Superintendent



Controller of Examinations

Exam Coordinator

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) - May-2021
LLM-Trimester-II

A meeting was held on June 01, 2021 at 10.30 AM

Mode - Online-Whats App Con. Call

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	20.05.2021
Number of Students reported Re-totaling	00


At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).


Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


Dy. CoE


Exam Superintendent


Controller of Examinations



SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) – June 2021

A meeting was held on **July 08, 2021** at **10.30 AM**

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	01.07.2021
Number of Students reported Re-totaling	02


At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).

Discussion /Recommendations

As informed by Dy. CoE there are 02 cases reported for Retotaling on the ERP. Answer sheet of the students was reviewed with the help of exam Superintendent and Respective teacher. Committee informed the CoE that there is no change for re-totaling cases. This decision should be informed to the concerned students through e-mail by the examination coordinator.

Action to be Taken: Same to be informed to students.


Dy.CoE


Exam Superintendent



Controller of Examinations

EXAM COO



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SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination (Online) - August-2021

A meeting was held on **September 16, 2021** at **10.30 AM**

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Prof. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sanjay Malik

Date of Result Declaration	31.08.2021
Number of Students reported Re-totaling	00


At the onset, Dy. CoE had informed the committee about the case(s) and shared the relevant email or documents/report(s).


Discussion /Recommendations

As informed by Dy. CoE there is no cases reported for Retotaling to the ERP.

Action to be Taken: No Action Required.


Dy. CoE


Exam Superintendent


Controller of Examinations

1/16
2020-21

SRM University Sonapat, Haryana

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SRM
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DELHI-NCR, SONEPAT

OFFICE ORDER

Date: September 8, 2021

Subject: - Suspension of Ritik Sharma (NCHMCT Roll No. 1941327017) a student of B. Sc. (Hospitality and Hotel Administration) 5th Sem SRM-IHM Sonapat.

Ritik Sharma (NCHMCT Roll No. 1941327017) a student of B. Sc. (Hospitality and Hotel Administration) 5th Sem SRM-IHM Sonapat was found indulge in an act of indiscipline on 08-09-2021. Keeping in view above he is hereby placed under suspension with immediate effect, pending enquiry till further order.

This letter is issued with the approval of competent authority.

Assoc. Dean (Student's Welfare)

Ritik Sharma
(NCHMCT Roll No. 1941327017)

Copy to:-

1. Office of Vice Chancellor for information.
2. Office of Registrar for information.
3. Office of Dean Academics for information.
4. Director Administration.
5. Controller of Examinations.
6. University Librarian.
7. Director (Admission).
8. Principal, SRM-IHM Sonapat.
9. Convener, Disciplinary Committee.
10. Students File.
11. Notice Board.

SRM University Sonapat, Haryana

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 14-10-2019

OFFICE ORDER

Subject: - **Revocation of order of Suspension**

An order placing under suspension below mentioned students was deemed to have been made on 07.10.2019 (Monday).

Sr. No.	Name	Registration No.	Branch
1	Gaurav Chandal	10318210014	B. Tech. CSE 2 nd year
2	Harsh khapra	10318210019	B. Tech. CSE 2 nd year
3	Aman Saroha	10718210002	B. Tech. CSE 2 nd year

Now therefore, keeping in view the apology tendered by the students, the undersigned hereby revokes the said order of suspension with immediate effect.

They are also hereby warned not to indulge in such type of activities in future and advised to adhere the rules and regulations of the University; otherwise very strict disciplinary action will be taken.

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Office of Director (Admission & Administration) for kind information
6. Controller of Examinations
7. Parents of the student's
8. Mr. Santosh, for recording in the dossier of Student's
9. Notice Board
10. HOD CSE Deptt.
11. Security Officer.

SRM University Sonapat, Haryana

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 06-11-2019

OFFICE ORDER

Subject: - **Suspension**

The following students were found indulge in an act of indiscipline in the University premises on 05-11-2019 (Tuesday).

Sr. No.	Name	Registration No.	Branch
1	Rajat Kapoor	10317210013	CSE 3 rd year
2	Tushar	10317210016	CSE 3 rd year
3	Raja	10317210042	CSE 3 rd year
4	Vishal	10317210043	CSE 3 rd year
5	Ishu Tomar	10317210054	CSE 3 rd year

Keeping in view above they are hereby placed under suspension with immediate effect, pending enquiry till further order.

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Copy to:-

1. Office of Vice Chancellor for information.
2. Office of Registrar for information.
3. Office of Dean Academics for information.
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Admission)
7. Sr. Manager (Finance)
8. HOD CSE
9. Students File.
10. Parents of the student's.
11. Notice Board.
12. Security officer.

SRM University Sonapat, Haryana

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SRM
UNIVERSITY
DELHI-NCR, SONEPAT

OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 14-11-2019

OFFICE ORDER

Subject: - **Penalty**

The following students were found indulge in an act of indiscipline (Smoking) in the University premises on 07-11-2019 (Friday).

Sr. No.	Name	Registration No.	Branch
1	Mayank Jaiswal	10319210057	CSE 1 st year
2	Devansh Verma	10319210005	CSE 1 st year
3	Yash Verdhan	10519210005	EEE 1 st year

Keeping in view above a fine of Rs. 5000/- is imposed on each student and same may be deducted from the security.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Vice Chancellor for information.
2. Office of Registrar for information.
3. Office of Dean Academics for information.
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Admission)
7. Sr. Manager (Finance)
8. HOD CSE/HOD EEE
9. Students File.
10. Parents of the student's.
11. Notice Board.
12. Security officer.

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 14-11-2019

OFFICE ORDER

Subject: - **Suspension of Deepak Kumar (Reg. No. 11019210015) Computer Science and Engineering 1st Sem.**

Deepak Kumar (Reg. No. 11019210015), a student of Computer Science and Engineering 1st semester was found indulge in an act of indiscipline in the University premises on 13-11-2019. Keeping in view above he is hereby placed under suspension with immediate effect, pending enquiry till further order.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

**Deepak Kumar
Reg. No. 11019210015**

Copy to:-

1. Office of Vice Chancellor for information.
2. Office of Registrar for information.
3. Office of Dean Academics for information.
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Admission)
7. Sr. Manager (Finance)
8. HOD CSE
9. Students File.
10. Parents of the student's.
11. Notice Board.
12. Security officer.

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 18-11-2019

OFFICE ORDER

Subject: - **Revocation of order of Suspension**

An order placing under suspension of below mentioned students was deemed to have been made on 05-11-2019 (Tuesday).

Sr. No.	Name	Registration No.	Branch
1	Rajat Kapoor	10317210013	CSE 3 rd year
2	Tushar	10317210016	CSE 3 rd year
3	Raja	10317210042	CSE 3 rd year
4	Vishal	10317210043	CSE 3 rd year
5	Ishu Tomar	10317210054	CSE 3 rd year

Now, therefore, keeping in view the apology tendered by the students and assurance of good conduct in future by the parents / guardians; the undersigned hereby revokes the said order of suspension, with effect from 18.11.2019. A fine of Rs. 5000/- is imposed on the student Rajat Kapoor (Reg. No. 10317210013) and fine of Rs. 1000/- is imposed on the student Tushar (Reg. No. 10317210016). The toilet rectification work of Engineering block will be recovered from **Rajat Kapoor (Reg. No. 10317210013)**.

They are also hereby warned not to indulge in such type of activities in future and advised to adhere the rules and regulations of the University; otherwise very strict disciplinary action will be taken.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Vice Chancellor for information.
2. Office of Registrar for information.
3. Office of Dean Academics for information.
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Admission)
7. Sr. Manager (Finance)
8. HOD CSE
9. Students File.
10. Parents of the student's.
11. Notice Board.

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 25-11-2019

OFFICE ORDER

Subject: - **Penalty**

Rahul Dahiya (Reg. No. 10217210014) a student of Mechanical Engineering 5th semester was found indulge in an act of indiscipline in the University premises on 18-11-2019.

Keeping in view above a fine of Rs. 2000/- is imposed on him.

This letter is issued with the approval of competent authority.

A handwritten signature in blue ink, appearing to be 'Anil', written over a horizontal line.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Vice Chancellor for information.
2. Office of Registrar for information.
3. Office of Dean Academics for information.
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Admission)
7. Sr. Manager (Finance)
8. HOD ME
9. Students File
10. Parents of the student's.
11. Notice Board
12. Security officer

SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination -Nov-2019

A meeting was held on Jan 28, 2020 at 10.00 AM

Venue: - Exam Department

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Dr. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sachin Malik (LLM) & Dr. Ajit Kumar
Evaluation Coord.- Dr. Upender Kr. Singh

Date of Result Declaration	06.01.2020
Number of Students reported	
Re-totaling	38
Change in Grades	04

At the onset, Dy. CoE had informed the committee about the students/case (s) and shared the relevant documents/report(s).

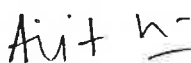
Discussion /Recommendations


As informed by Dy. CoE there are 38 students reported for Retotaling on the ERP. Answer sheet of the students were reviewed with the help of Exam Superintendent and Respective Faculty member. All 4 changes in Grades were reported to CoE.


Action to be taken: Change/ No Change in Grades to be informed to students


 Dy. CoE


 Evaluation Coordinator


 Exam Superintendent


 Controller of Examinations


 Exam Coord



OFFICE OF THE CONVENER DISCIPLINARY COMMITTEE

Ref. No. SRMUH/UDC/2020/01

Date: 10-02-2020

OFFICE ORDER

Subject: - **Suspension of Ms. Twinkle (Reg. No. 32316210006) a student of Int. MBA IV Year.**

Twinkle (Reg. No. 32316210006) a student of Int. MBA IV Year was found indulge in an act of indiscipline in the University premises on 06-02-2020. Keeping in view above; she is hereby placed under suspension with immediate effect for one week.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

**Ms. Twinkle
(Reg. No. 32316210006)**

Copy to:-

1. Office of Vice Chancellor for information
2. Office of Registrar for information
3. Office of Dean Academics for information
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Admission)
7. Sr. Manager (Finance)
8. HOD, FMS
9. Students File
10. Parents of the student's.
11. Notice Board
12. Assistant Director, Sports
13. Dy. Director, Training and Placement
14. Security officer

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OFFICE OF THE CONVENER DISCIPLINARY COMMITTEE

Ref. No. SRMUH/UDC/2020/02

Date: 24-02-2020

OFFICE ORDER

Subject: - **Suspension from the Hostel.**

The following students were found indulge in an act of indiscipline in the University Hostel on 22-02-2020 (Saturday).

Sr. No.	Name	Registration No.	Branch	Room No.
1	Kanishka Batra	10719210015	B. Tech. CSE 1 st year	504
2	Shivani Aggarwal	40119210007	M.Sc. Chemistry 1 st year	403

Keeping in view above they are hereby suspended from the hostel with immediate effect, pending investigation.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Vice Chancellor for information
2. Office of Registrar for information
3. Office of Dean Academics for information
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Director (Admission)
7. Sr. Manager (Finance)
8. HOD, CSE & HOD, Chemistry
9. Warden (Girls Hostel)
10. Students File
11. Parents of the student's.
12. Notice Board
13. Assistant Director, Sports
14. Dy. Director, Training and Placement
15. Security officer

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SRM UNIVERSITY, SONEPAT, HARYANA
Minutes of the Meeting- Grievance in Examination
End Term Examination- March 2020
LLM-Trimester-II

A meeting was held on 30 March.2020 @ 1130 Hrs.

Venue: ONLINE

Agenda Points: - To investigate and review cases for Re-totaling.

Members Present in the Meeting: -

Dr. Ajay Sharma- Dy. CoE
Exam Supt.- Dr. Sachin Malik

Date of Result Declaration	19.03.2020
Number of Students reported Re-totaling	00

At the onset, Dy. CoE had informed the committee about the students and shared the relevant email or documents/report(s).

Discussion /Recommendations

Committee informed the CoE that there is no change in marks/grades for re-totalling students.

Action to be Taken: No Action Required.


Dy. CoE


Exam Superintendent



Controller of Examinations



OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 10-08-2018

OFFICE ORDER

Subject: - **Suspension of Priyanshu Garg Reg. No. 10217210012 Mechanical Engineering 3rd semester.**

Priyanshu Garg Reg. No. 10217210012 a student of Mechanical Engineering 3rd semester was found indulge in an act of indiscipline in the University bus on 10-08-2018. Keeping in view above he is hereby suspended for one week and his bus facility is also withdrawn with immediate effect.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

**Priyanshu Garg Reg. No. 10217210012
Mechanical Engineering 3rd semester**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Office of Dean Engineering for kind information
5. Chairman, Discipline Committee for kind information
6. Controller of Examinations
7. Parents of the student's
8. Mr. Santosh, for recording in the dossier of Priyanshu Garg
9. Notice Board
10. HOD ME Engineering
11. Mr. Shakti Rana, Transport Manager
12. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 31-08-2018

OFFICE ORDER

Subject: - **Suspension letter**

The following students were found indulge in an act of indiscipline in the University Canteen on 31-08-2018 (Friday).

Sr. No.	Name	Registration No.	Branch
1	Vikas	33214210014	MBA Final year
2	Arjun Antil	-	BA English 1 st year
3	Sahil Antil	-	BA English 1 st year
4	Ankur Antil	-	BA English 1 st year

Keeping in view above they are hereby suspended till further order.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Controller of Examinations
6. Parents of the student's
7. Mr. Santosh, for recording in the dossier of Student's
8. Notice Board
9. HOD MBA Deptt. & HOD English Deptt.
10. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 10-09-2018

OFFICE ORDER

Subject: - **Suspension letter**

The following students were found indulge in an act of indiscipline in the University hostel (Ushay Tower) premises on 08-09-2018 (Saturday).

Sr. No.	Name	Registration No.	Branch
1	Saksham Kaushik	46017210009	BALLB - 2 nd year
2	Sarthak	10717210045	CSE - 2 nd year

Keeping in view above they are hereby suspended from the hostel with immediate effect and they will not be allowed to reside in the hostel till further order.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Saksham Kaushik (Reg. No. 46017210009)

Sarthak (Reg. No. 10717210045)

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Director, Admission and Administration
6. Parents of the student's through post.
7. Mr. Santosh, for recording in the dossier of Students
8. Notice Board (Hostel/University).
9. HOD CSE Deptt., HOD Law Deptt.
10. Prof. R B Dubey, Hostel warden
11. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 13-09-2018

OFFICE ORDER

Subject: - **Revocation of order of Suspension**

An order placing under suspension of below mentioned students was deemed to have been made on 31.08.2018

Sr. No.	Name	Registration No.	Branch
1	Vikas	33214210014	MBA Final year
2	Arjun Antil	-	BA English 1 st year
3	Sahil Antil	-	BA English 1 st year
4	Ankur Antil	-	BA English 1 st year

Now therefore, keeping in view the apology tendered by the students and assurance of good conduct in future by the parents/guardians; the undersigned hereby revokes the said order of suspension, with effect from 06.09.2018

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Director, Admission & Administration
6. Parents of the student's
7. Mr. Santosh, for recording in the dossier of Student's
8. Notice Board
9. HOD MBA Deptt. & HOD English Deptt.
10. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 17-09-2018

OFFICE ORDER

Subject: - **Revocation of order of Suspension**

An order placing under suspension of below mentioned students was deemed to have been made on 10.09.2018

Sr. No.	Name	Registration No.	Branch
1	Saksham Kaushik	46017210009	BALLB - 2 nd year
2	Sarthak	10717210045	CSE - 2 nd year

Now therefore, keeping in view the apology tendered by the students and assurance of good conduct in future by the parents; the undersigned hereby revokes the said order of suspension, with immediate effect

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Saksham Kaushik (Reg. No. 46017210009)

Sarthak (Reg. No. 10717210045)

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Director, Admission and Administration
6. Parents of the student's through post.
7. Mr. Santosh, for recording in the dossier of Students
8. Notice Board (Hostel/University).
9. HOD CSE Deptt., HOD Law Deptt.
10. Prof. R B Dubey, Hostel warden
11. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 09-10-2018

OFFICE ORDER

Subject: - **Suspension**

The following students were found indulge in an act of indiscipline in the University premises on 08-10-2018 (Monday).

Sr. No.	Name	Registration No.	Branch
1	Manmeet Malik	45514210010	B. A. LLB Final year
2	Akshay Khurana	30616210003	BBA Final year

Keeping in view above they are hereby suspended till further order.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Office of Director (Admission & Administration) for kind information
6. Controller of Examinations
7. Parents of the student's
8. Mr. Santosh, for recording in the dossier of Student's
9. Notice Board
10. HOD Law Deptt. & HOD MBA Deptt.
11. Security Officer



OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 26-10-2018

OFFICE ORDER

Subject: - **Revocation of order of Suspension**

An order placing under suspension from Hostel (Ushay Tower) of below mentioned students was deemed to have been made on 19.10.2018.

Sr. No.	Name	Registration No.	Branch
1	Abhishek Singh	10215210002	B. Tech. ME Final year
2	Kshitij Mathur	10417210003	B. Tech. ECE Second year
3	Nivedan Nayan	10317210011	B. Tech. CSE Second year
4	Syed Aqib	10117210005	B. Tech. CE Second year

Now therefore, keeping in view the apology tendered by the students and assurance of good conduct in future by the parents/guardians; the undersigned hereby revokes the said order of suspension, with effect from 26.10.2018.

They are also hereby warned not to indulge in such type of activities in future and advised to adhere the rules and regulations of the University/Hostel; otherwise very strict disciplinary action will be taken.

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Director, Admission & Administration
6. Parents of the student's
7. Mr. Santosh, for recording in the dossier of Student's
8. Dr. R B Dubey, Hostel Warden
9. HOD, ME, CSE, ECE, CE
10. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 13-02-2019

OFFICE ORDER


Subject: - **Suspension**

The following students were found indulge in an act of indiscipline in the University premises on 12-02-2019 (Tuesday).

Sr. No.	Name	Registration No.	Branch
1	Shubham	10316210080	B. Tech. CSE 3 rd year
2	Arushi	10316210033	B. Tech. CSE 3 rd year

Keeping in view above they are hereby suspended for one week with immediate effect.

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Office of Director (Admission & Administration) for kind information
6. Controller of Examinations
7. Parents of the student's
8. Mr. Santosh, for recording in the dossier of Student's
9. Notice Board
10. HOD CSE Deptt.
11. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 13-02-2019

OFFICE ORDER

Subject: - **Suspension of Lakshay Pawaria Reg. No. 10218210008 Mechanical Engineering 2nd sem.**

Lakshay Pawaria Reg. No. 10218210008 a student of Mechanical Engineering 2nd semester was found indulge in an act of indiscipline in the class room on 06-02-2019 (Wednesday).

Sr. No.	Name	Registration No.	Branch
1	Lakshay Pawaria	10218210008	B. Tech. ME 1 st year

Keeping in view above he is hereby suspended for one week with immediate effect.

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Lakshay Pawaria
Reg. No. 10218210008

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Office of Director (Admission & Administration) for kind information
6. Controller of Examinations
7. Parents of the student
8. Mr. Santosh, for recording in the dossier of Student
9. Notice Board
10. HOD ME Deptt.
11. Security Officer

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 12-03-2019

OFFICE ORDER

Subject: - **Suspension**

The following students were found indulge in an act of indiscipline in the University premises on 09-03-2019 (Saturday).

Sr. No.	Name	Registration No.	Branch
1	Lakshay Pawaria	10218210008	B. Tech. ME 1 st year
2	Rahul Dahiya	10218210010	B. Tech. ME 1 st year
3	Ritesh Kumar	10218210012	B. Tech. ME 1 st year

Keeping in view above, they are hereby suspended with immediate effect, pending investigation under rule 10.4 of the SRM University 1st ordinance, 2016. The entry of the above mentioned students is hereby banned in the campus.

This letter is issued with the approval of competent authority.


Convener
Disciplinary Committee

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Office of Director (Admission & Administration) for kind information
6. Controller of Examinations
7. Parents of the student's
8. Mr. Santosh, for recording in the dossier of Student's
9. Notice Board
10. HOD ME Deptt.
11. Security Officer.

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OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Date: 01-04-2019

OFFICE ORDER

Subject: - **Revocation of order of Suspension**

An order placing under suspension below mentioned students was deemed to have been made on 12.03.2019.

Sr. No.	Name	Registration No.	Branch
1	Lakshay Pawaria	10218210008	B. Tech. ME 1 st year
2	Rahul Dahiya	10218210010	B. Tech. ME 1 st year
3	Ritesh Kumar	10218210012	B. Tech. ME 1 st year

Now therefore, keeping in view the apology tendered by the students at Sr. No. 2 & 3; and assurance of good conduct in future by the parents/guardians; the undersigned hereby revokes the said order of suspension for Sr. No. 2 & 3, with effect from 01.04.2019. The actual expenses of treatment which shall be communicated by the student/parents shall be met by these students.

They are also hereby warned not to indulge in such type of activities in future and advised to adhere the rules and regulations of the University; otherwise very strict disciplinary action will be taken.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Office of Director (Admission & Administration) for kind information
6. Controller of Examinations
7. Parents of the student's
8. Mr. Santosh, for recording in the dossier of Student's
9. Notice Board
10. HOD ME Deptt.
11. Security Officer.

No. SRMUH/HRD/Off.Ord./038

Date: 28th May, 2019**Office Order-038**

From : Registrar	To: All Concerned Staff Members
---------------------	------------------------------------

Subject: Grievance Committee - SRM University Delhi-NCR, Sonapat.

Reference to the subject cited above, SRM University Delhi-NCR, Sonapat has constituted Grievance Committee consist of following members:-

Sr. No.	Name	Designation
1	Prof. (Dr.) Ashok K. Kantroo	Professor & Dean Law - Chairman
2	Dr. Manish Bhalla	Registrar -Member
3	Prof. (Dr.) V. Samuel Raj	Dean Academic Affairs-Member
4	Mr. N. Senthil Kumar	Director Admission & Admin- Member
5	Dr. Neeraj Chandra	Medical Superintendent-Member
6	Dr. Sanjay Malik	Associate Professor & In-charge Students Affair- Member

Manish Bhalla
28/5/19
(Dr. Manish Bhalla)
Registrar

Copy for information:-

1. Office of the Hon'ble Vice Chancellor
2. Guard file

SRM University Delhi-NCR, Sonapat

(Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013)
Plot no-39, Rajiv Gandhi Education City, Post office -P.S Rai, Delhi-NCR, Sonapat-131029, Haryana
Ph-0130-2203700-08, 2121214/15, Toll free: 1800-180-1216, Website www.srmuniversity.ac.in

SRM University Delhi-NCR, Sonapat, Haryana

(Established under Haryana Private Universities Act 2006 by act 8 of 2013)

Plo.No.39, Rajiv Gandhi Education City, P.S.Rai, Delhi - NCR, Sonapat, Haryana.

Ph- 0130-2203700/01/03/06/23/47/52, Website-www.srmuniversity.ac.in



SRM
UNIVERSITY
DELHI-NCR, SONEPAT

CIRCULAR

15/06/2019

SUB : Paper Re-Totaling/ Photocopy

Result for the End Term/ Semester Examinations- MAY 2019, of all Course(s) are published in the university website and in student's portal.

To facilitate the process of Re-totaling, the students are advised to submit the Re-totaling / Photocopy request **only** through **online student's portal**. The request shall be entertained till 23/06/2019, 1700 Hrs. Discrepancies in results if any, may be reported to respective HoD's / Exam Department.

Fee details are as follows:

Re- Totaling – Rs. 500/subject

Photocopy of Answer Sheet – Rs. 500/subject

Online Retotaling/Photocopy application Procedure:

1. Login to Student Portal
2. Choose whether the candidate wish to apply either Re-Totaling or Photocopy. **(Separate Application to be generated for Retotaling / Photocopy using the given procedure.)**
3. Check the subjects eligible for Re-Totaling /Photocopy (only theory subjects).
4. Select the subjects for which the candidate wishes to apply Re-Totaling or Photocopy.
5. Enter the **valid personal information** including phone number, **Email ID** and Full Correspondence Address for further communication.
6. Carefully check the subjects selected and amount to be paid and then Generate Application.
7. Make payment through student portal/Fee kart link available in University website. **After payment of requisite fee (on specified time) only, the application is considered final.**
8. Candidate receives Scanned copy/Re-Totaling status through e-Mail id specified during registration after 27/06/2019.

Important Note:

9. If Candidate wishes to appeal for **Re-Totaling after receiving photocopy** (received through mail), he may appeal to re-totaling again using the aforesaid procedure again within 72 Hrs of receiving photocopy.

Queries Helpline: examcellsrmh@srmuniversity.ac.in

Dean Academic Affairs / Dean (Law)

All HOD's

Manager Finance

Notice Board(s)

C.C. Hon'ble Vice-Chancellor

Registrar

CoE

Exam Department

Examination Department

SRM UNIVERSITY, DELHI-NCR

Plot No. 39, Rajiv Gandhi Education City

P.S. Rai (PO), Sonapat, Haryana- 131029

2/6 2018-19



Exam Cell SRMUH <examcellsrmh@srmuniversity.ac.in>

End Term Examination - March 2019 (LLM Trimester-II) Results

1 message

Exam Cell SRMUH <examcellsrmh@srmuniversity.ac.in>

Fri, Mar 29, 2019 at 4:34 PM

To: deepshikha.k@srmuniversity.ac.in, HOD Law <hod.law@srmuniversity.ac.in>, deanlaw <deanlaw@srmuniversity.ac.in>

Cc: Coe Srmuh <coe@srmuniversity.ac.in>

Dear Sir/ Mam,

Results for the aforesaid Exam are published. Use the following link for LLM results.

<http://117.240.123.78/srmhonline/online/results/onlineResult.jsp>

Kindly inform students.

Regards,

N. Ganesh Kumar

Exam Cell Coordinator/ Asst. Professor CSE,

SRM University Delhi-NCR, Haryana

India.

Ph: 0130-2203372

4/6 2018

SRM University Delhi-NCR, Sonapat, Haryana

(Established under Haryana Private Universities Act 2006 by act 8 of 2013)

Plo.No.39, Rajiv Gandhi Education City, P.S.Rai, Delhi - NCR, Sonapat, Haryana.

Ph- 0130-2203700/01/03/06/23/47/52, Website-www.srmuniversity.ac.in



CIRCULAR

03/01/2019

SUB : Paper Re-Totaling/ Photocopy

Result for the End Semester Examinations- Nov 2018, of Engineering, Commerce, Management, Law and Humanities departments are published in the university website and in student's portal.

To facilitate the process of Re-totaling, the students are advised to submit the Re-totaling / Photocopy request only through **online student's portal**. The request shall be entertained till **19/01/2019, 1700 Hrs.** Discrepancies in results if any, may be reported to respective HoD's / Exam Department.

Fee details are as follows:

Re- Totaling – Rs. 500/subject

Photocopy of Answer Sheet – Rs. 500/subject

Online Retotaling/Photocopy application Procedure:

1. Login to Student Portal
2. Choose whether the candidate wish to apply either Re-Totaling or Photocopy. (Separate Application to be generated for Retotaling / Photocopy using the given procedure.)
3. Check the subjects eligible for Re-Totaling /Photocopy (only theory subjects).
4. Select the subjects for which the candidate wishes to apply Re-Totaling or Photocopy.
5. Enter the valid personal information including phone number, Email ID and Full Correspondence Address for further communication.
6. Carefully check the subjects selected and amount to be paid and then Generate Application.
7. Make payment through student portal/Fee kart link available in University website. **After payment of requisite fee only, the application is considered final.**
8. Candidate receives Scanned copy/Re-Totaling status through e-Mail id specified during registration after 19/01/2019.
9. Candidate appeals for Re-Totaling after receiving photocopy through Mail within 72Hrs by following the aforesaid procedure.

Important: In case if a student opts for availing photocopy, he may appeal to re-totaling again using the aforesaid procedure within 72 Hrs of receiving photocopy.

Queries Helpline: examcellsrmh@srmuniversity.ac.in

Dean Academic Affairs / Dean (Law)

All HOD's

Notice Boards

Manager Finance


3/1/19
Exam Department

C.C. Hon'ble Vice-Chancellor

Registrar

CoE

SRM University Delhi-NCR, Sonapat, Haryana

(Established under Haryana Private Universities Act 2006 by act 8 of 2013)

Plo.No.39, Rajiv Gandhi Education City, P.S.Rai, Delhi - NCR, Sonapat, Haryana.

Ph- 0130-2203700/01/03/06/23/47/52, Website-www.srmuniversity.ac.in



CIRCULAR

09/01/2018

SUB : Paper Re-Totaling

To facilitate the process of Re-totaling, the students are advised to submit the re-totaling request to the respective H.O.D's. The request shall be entertained upto 21 days from the date of results declaration. Fee details are as follows:

1) Re- Totaling – Rs. 500

2) Photocopy of Answer Sheet – Rs. 500

(In case if a student opts for availing photocopy of answer sheet, he may appeal to re-totaling within 3 working days of receiving it)

The Re-totaling form is available on university website under downloads section or get it from respective HOD. Discrepancies in results if any, may be reported to respective HoD's.

Dean Academic Affairs / Dean (Law)

All HOD's

Notice Boards

Handwritten signature and date 09/01/2018
Dy. CoE

C.C. Hon'ble Vice-Chancellor

Registrar

SRM University Sonapat, Haryana

(Established under Haryana Private Universities Act 2006 as amended by Act 8 of 2013)
Plot No 39, Rajiv Gandhi Education City, PS Rai, Sonapat , Haryana-131029
Ph- 0130-2121214-15, Website-www.srmUniversity.ac.in



SRM
UNIVERSITY
DELHI-NCR, SONEPAT


OFFICE OF THE CHAIRMAN COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 19-02-2018

OFFICE ORDER

Subject: - **Suspension of Vikas Kumar Reg. No. 10215210062 Mechanical Engineering 6th sem.**

Vikas Kumar Reg. No. 10215210062, a student of Mechanical Engineering 6th semester was found indulge in an act of indiscipline in the University premises on 13-02-2018. Keeping in view above he is hereby suspended for one week with immediate effect and a fine of Rs. 5000/- is imposed on him.


Chairman
Disciplinary Committee

Vikas Kumar
Reg. No. 10215210062
Mechanical Engineering 6th sem

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics.
4. Students Chief Coordinator.
5. Students File.
6. Parents of the student through post.
7. Notice Board.
8. HOD Mechanical Engineering.
9. Security Officer of the University.
10. Account section

SRM University Sonapat, Haryana

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Plot No 39, Rajiv Gandhi Education City, PS Rai, Sonapat, Haryana-131029
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SRM
UNIVERSITY
DELHI-NCR, SONEPAT

OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 23-02-2018

OFFICE ORDER

Subject: - **Suspension letter**

The following students were found indulge in an act of indiscipline in the University Bus on 22-02-2018.

Sr. No.	Name	Registration No.	Branch
1	Manan Kumar Malhotra	10215210046	ME 6 th sem.
2	Maneet Dahiya	10717210027	CSE-CC 1 st year
3	Uday Virat	10317210017	CSE 1 st year

Keeping in view above they are hereby suspended for one week and their bus facility is withdrawn with immediate effect.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics.
4. Chairman, Discipline Committee
5. Students Chief Coordinator.
6. Students File.
7. Parents of the student's through post.
8. Notice Board.
9. HOD ME and HOD CSE.
10. Security Officer of the University.
11. Transport Officer



OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 01-03-2018

OFFICE ORDER

Subject: - **Revocation of order of Suspension**

An order placing under suspension of below mentioned students was deemed to have been made on 23.02.2018

Sr. No.	Name	Registration No.	Branch
1	Manav Kumar Malhotra	10215210046	ME 6 th sem.
2	Maneet Dahiya	10717210027	CSE-CC 1 st year
3	Uday Virat	10317210017	CSE 1 st year

Now therefore, keeping in view the apology tendered by the students **Maneet Dahiya** and **Uday Virat** and assurance of good conduct in future by the parents; the undersigned hereby revokes the said order of suspension, with immediate effect and their bus facility is also resumed.

The suspension of **Manav Kumar Malhotra** is also reinstated with immediate effect; but withdrawal of his bus facility will continue till further orders.

This letter is issued with the approval of competent authority.

Convener
Disciplinary Committee

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics.
4. Chairman, Discipline Committee
5. Controller of Examinations.
6. Students File.
7. Parents of the student's through post.
8. Notice Board.
9. HOD ME and HOD CSE.
10. Transport Officer

SRM University Sonapat, Haryana

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SRM
UNIVERSITY
DELHI-NCR, SONEPAT

OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 16-03-2018

OFFICE ORDER

Subject: - **Suspension letter**

The following students were found indulge in an act of indiscipline in the University Bus on 15-03-2018 (Thursday).

Sr. No.	Name	Registration No.	Branch
1	Chhaya Khattar	10416210005	ECE 2 nd year
2	Rishab Malik	10416210020	ECE 2 nd year
3	Archit Sajjan	10316210023	CSE 2 nd year
4	Chirag Dhiman	10316210036	CSE 2 nd year

Keeping in view above they are hereby suspended for one week and their bus facility is withdrawn with immediate effect.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Students File.
7. Parents of the student's through post.
8. Notice Board.
9. HOD ECE and HOD CSE.
10. Transport Officer



OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 14-03-2018

OFFICE ORDER

Subject: - **Warning letter**

Rohit Kumar Reg. No. 10717210041, a student of Computer Science and Engineering 2nd semester was found indulge in an act of indiscipline in the University Hostel (Boys) premises on 06-03-2018.

Keeping in view above he is hereby sternly warned not to indulge in this sort of activity in future and a fine of Rs. 2000/- is imposed on him.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information
2. Office of Registrar for kind information
3. Office of Dean Academic Affairs for kind information
4. Chairman, Discipline Committee
5. Controller of Examinations
6. HOD CSE Deptt.
7. Students Chief Coordinator
8. Students File
9. Parents of the student's through post
10. Notice Board
11. Hostel Warden (Boys)
12. Account section



OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 04-04-2018

OFFICE ORDER

Subject: - **Penalty on B.Tech. CSE 4th Semester Section-D students.**

As directed by Registrar regarding furniture damage in class room No. 105 First Floor Engineering Block of B.Tech. CSE 4th Semester Section-D, the cost of five (05) benches is calculated @Rs.9000/- per bench. The total cost is Rs. 45000/-. In the class total number of students are 59.

Keeping in view above a uniform penalty of Rs. 760/- is imposed on every student of B.Tech. CSE 4th Semester Section-D. (List attached) under rule 10 (8) (C) SRM University 1st ordinance, 2016.

Chairman of UDC decided that written warning and information to the guardian shall be issued and same shall be recorded in the dossier of the student under rule 10 (8) (b) SRM University 1st ordinance, 2016.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee
5. Controller of Examinations
6. Parents of the student's through post.
7. Mr. Santosh for recording in the dossier of Ajay Grewal
8. Notice Board.
9. HOD CSE.
10. Account section
11. Mr. I S Siwach, Security Officer



OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 17-04-2018

Subject: - **Enquiry of N. Srinivasan (Reg. No. 35117210008) Flat No. A-033, Room No.-2, Maxheight (Boys Hostel)**

This is to inform you that one student named as N. Srinivasan, Reg. No. 35117210008 of MBA 2nd semester is residing in the Hostel in Flat No. A-033 Room No.-2, Maxheight. It has come to the notice of the authorities that the above mentioned student was out the hostel from 13.04.2018 to 16.04.2018. Therefore, you are requested to make an enquiry in hostel committee in this regards keeping in view the queries laid down and report to the undersigned by tomorrow i.e. 18-04-2018 by 12:00PM positively.

1. Whether the student took the prior permission for leaving the hostel for above mentioned days?
2. What was the station of the candidate during above mentioned days?
3. Being a hostel warden, is the matter came in your knowledge or not?

You are also requested to give your recommendations that what disciplinary action may be taken in this regard. The report must be signed by all the committee member with their remarks.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

**Prof. R B Dubey
Hostel Warden, Boys Hostel**

Copy to:-

1. Chairman, Discipline Committee
2. HOD MBA.



OFFICE OF THE CONVENER DISCIPLINE COMMITTEE SRM UNIVERSITY DELHI-NCR, SONEPAT

Dated: 04-05-2018

OFFICE ORDER

Subject: - **Suspension of Ajay Grewal Reg. No. 10115210004 Civil Engineering 6th semester from the hostel.**

Ajay Grewal Reg. No. 10115210004 a student of Civil Engineering 6th semester was found indulge in an act of indiscipline in the University hostel premises on 03-05-2018. Keeping in view above he is hereby suspended for two weeks from the hostel with immediate effect and he will not be allowed to reside in the hostel in future.

This letter is issued with the approval of competent authority.

**Convener
Disciplinary Committee**

**Ajay Grewal
Reg. No. 10115210004
Civil Engineering 6th semester**

Copy to:-

1. Office of Hon'ble Vice Chancellor for kind information.
2. Office of Registrar for kind information.
3. Office of Dean Academics for kind information.
4. Chairman, Discipline Committee for kind information
5. Controller of Examinations
6. Parents of the student's through post.
7. Mr. Santosh, for recording in the dossier of Ajay Grewal
8. Notice Board (Hostel/University).
9. HOD Civil Engineering
10. Prof. R B Dubey, Hostel warden
11. Security Officer



Exam Cell SRMUH <examcellsrmh@srmuniversity.ac.in>

Declaration of Second End Trimester Examination -Feb 2018 results

1 message

Exam Cell SRMUH <examcellsrmh@srmuniversity.ac.in>

Thu, Mar 15, 2018 at 5:01 PM

To: deanlaw <deanlaw@srmuniversity.ac.in>, HOD Law <hod.law@srmuniversity.ac.in>, Coe Srmuh <coe@srmuniversity.ac.in>

Dear Sir/ Madam,

The results of aforesaid Examinations has been published, Students may check their results through their student portal or through the following Link

<http://117.239.224.139/srmhonline/online/results/onlineResult.jsp>

Regards.

N. Ganesh Kumar

Exam Cell Coordinator/ Asst. Professor CSE,

SRM University Delhi-NCR, Haryana

India.

4/6
17-18

SRM University Delhi-NCR, Sonapat, Haryana

(Established under Haryana Private Universities Act 2006 by act 8 of 2013)

Plot No. 39, Rajiv Gandhi Education City, P.S. Rai, Delhi – NCR, Sonapat, Haryana.

Ph- 0130-2203700/01/03/06/23/47/52, Website-www.srmuniversity.ac.in



CIRCULAR

12/06/2018

SUB : Paper Re-Totaling

Result for the End Semester Examinations- May 2018, of Engineering, Commerce, Management and Law departments (except B.Tech Bioinformatics, M.Tech CSE and M.Tech SE final semesters) are published in the university website and in student's portal.

To facilitate the process of Re-totaling, the students are advised to submit the Re-totaling / Photocopy request using online student's portal or offline in person to the Exam Department. The request shall be entertained **upto 7 days (19/06/2018)** from the date of results declaration. Discrepancies in results if any, may be reported to respective HoD's / Exam Department.

Fee details are as follows:

Re- Totaling -- Rs. 500

Photocopy of Answer Sheet -- Rs. 500

Online Retotaling/Photocopy application Procedure:

1. Login to Student Portal
2. Choose whether the candidate wish to apply either Re-Totaling or Photocopy. (Separate Application to be generated for Retotaling / Photocopy using the given procedure.)
3. Check the subjects eligible for Re-Totaling /Photocopy (only theory subjects).
4. Select the subjects for which the candidate wishes to apply Re-Totaling or Photocopy.
5. Enter the valid personal information including phone number, Email ID and Full Correspondence Address for further communication.
6. Carefully check the subjects selected and amount to be paid and then Generate Application.
7. Make payment through student portal/Fee kart link available in University website. After payment of requisite fee only, the application is considered final.
8. Candidate receives Scanned copy/Re-Totaling status through e-Mail id specified during registration.
9. Candidate appeals for Re-Totaling after receiving photocopy through Mail within 72Hrs by following the aforesaid procedure.

Offline Retotaling/Photocopy application Procedure:

The Re-totaling form is available on university website under downloads section. Fill respective details and submit to exam department in person for further process and for payment of Retotaling/Photocopy application fee.

Important: In case if a student opts for availing photocopy by applying online/offline, he may appeal to re-totaling again using the aforesaid procedure within 72 Hrs of receiving photocopy.

Queries Helpline: examcellsrmh@srmuniversity.ac.in

Dean Academic Affairs / Dean (Law)

All HOD's

Notice Boards

Manager Finance

C.C. Hon'ble Vice-Chancellor

Registrar

CoE



Dy. CoE / Exam Department

2/6
17-18